

RETURNING LOST OR LONG OVERDUE BOOKS

After an item has been marked as lost or LOD and patron has cleared their account by paying for the item and fines, a refund is owed on the item fee (not late fees) if patron later finds the item.

TIMETABLE FOR REFUNDS:

- Check patron's account for date item was paid for.
- Item returned up to one (1) month from paid date: Full refund of item price (not late fees) may be refunded.*
- Item returned over one (1) month, and up to three (3) months from paid date: One-half (1/2) of initial payment may be refunded.*
- Item returned beyond three (3) months from paid date: No refund will be issued.

** A determination of satisfactory condition will be based upon an examination of all returned items. Damaged, worn, and visibly or non-visibly impaired items will not be accepted for refund.*

Exceptions may be made by Director or Supervisor.