

**CITY OF SULPHUR SPRINGS, TEXAS**

**REGULAR MEETING OF THE  
CITY COUNCIL**

**MAY 7, 2013**

**7:00 p.m.**

Mayor Craig Johnson called the regular meeting of the Sulphur Springs City Council to order at 7:00 p.m. The following council members and staff were present:

Mayor Craig Johnson  
Mayor Pro Tem John Sellers  
Councilman Clay Walker  
Councilman Oscar Aguilar  
Councilman Freddie Taylor  
Councilman Gary Spraggins  
Councilwoman Kayla Price

Absent:

Staff: Marc Maxwell, City Manager  
Gale Roberts, City Secretary  
Peter Karstens, Finance Director  
Jim McLeroy, City Attorney  
Shane Shepard, Community Development Director  
Gordon Frazier, Human Resources Director

**PLEDGE AND INVOCATION**

Mayor Johnson led in the pledge of allegiance and Councilman Taylor led in the invocation.

**ANNOUNCEMENTS AND PROCLAMATIONS**

Councilman Taylor reminded everyone to vote on Election Day.

Councilwoman Price reminded everyone of the Hamburger Cookout to benefit the Heritage Christian Counseling Center this Friday, May 10, 2013

## **MANAGER'S REPORT**

**THE SQUARE** – Work on Jefferson Street is progressing well. All of the water, sewer and drainage utilities have been replaced, and we are currently relocating the electrical service to the rear of the buildings. We began setting the concrete forms today. We expect to pour the concrete in two segments with the first pour scheduled for Monday.

**NEW CITY HALL** – There is quite a bit of activity at the new city hall. KBL Restoration is repairing the chipped and broken stones around the perimeter of the building. Both concrete floors for the addition have been poured. Windows are being manufactured at our facility on Middle Street. Some painting has begun on the interior of the main building.

**SPRING CLEANUP** - The annual Spring Cleanup event was a success. The Capital Construction and Street departments helped citizens unload 1,023 vehicles. In all, we filled 40 cubic yard containers with rubbish and sent it to the landfill. We also accumulated a small mountain of brush and tree limbs. We will burn the green waste in a burn pit later this year.

**CLAIMS** – The City had no Workers' Compensation claims and no liability claims in April. We did, however, submit a claim for a 2012 pickup that caught fire and was completely destroyed while inspecting sewer mains.

**PEAVINE PINION POND** - The project is nearly completed. Expect a ribbon cutting ceremony with the Chamber of Commerce Adult Leadership Class in the near future. The 2012/2013 Chamber of Commerce Adult Leadership Class chose the Peavine Pinion Boardwalk as their project. They have raised more than \$20,000 for the project.

**REVENUES AND EXPENDITURES** – Finance Director, Peter Karstens will present a year-to-date review of revenues and expenditures.

**MISCELLANEOUS** – Elsewhere around the City, employees:

- Turned over three new H.O.M.E. program homes to their owners and began the process for two more applicants.
- Treated 109 million gallons of drinking water.
- Flushed 37 dead-end water mains.
- Rebuilt the discharge pipe at the water plant.
- Responded to 111 fire/rescue calls including 1 structure fire.
- Performed preventative maintenance on 101 fire hydrants.
- Replaced 40 sets of street signs.
- Repaired 4 water main ruptures.

- Replaced 36 water meters.
- Made 6 new water taps.
- Unstopped 26 sewer mains.
- Repaired 7 sewer mains.
- Made 2 new sewer taps.
- Washed 80,000 feet of sewer mains.
- Responded to 35 traffic accidents, wrote 488 traffic citations, recorded 97 offences and made 84 arrests.
- Assisted Delta County Sherriff's Department with a narcotics offenders arrest roundup.
- Achieved an 81% adoption rate at the animal shelter.
- Processed 591 tickets through the Municipal Court.
- Conducted 26 health inspections, and 50 code violation inspections.
- Patched 86 potholes.
- Made 18 extensive street repairs following utility repairs.
- Cleaned and restarted the veteran's water wall.
- Restarted the water fountain.
- Swept 59 streets.
- Poured 300 feet of sidewalk at Peavine Pinion Pond.
- Checked out 2,442 materials from the library and issued 88 new library cards.
- Repaired lights at the skate park.
- Performed preventative maintenance on final clarifiers, grit chamber, and #10 drying bed at the wastewater treatment plant.
- Performed general fix-up, paint-up, clean-up at the wastewater treatment plant.
- Fertilized Coleman soccer fields.
- Replaced broken door at Grays Building.
- Sold 1,175 gallons of AvGas and 3,290 gallons of JetA fuel.
- Completed underground storage tank inspections.

### **CONSENT AGENDA**

The following items on the Consent Agenda were reviewed: Consider for approval the City Council meeting minutes of April 2, 2013; the Downtown Revitalization Board meeting minutes of April 9 and April 23, 2013; Planning and Zoning Commission meeting minutes of April 15, 2013; and the Economic Development Corporation meeting minutes of March 25, 2013. There was no one to speak to the issue. Councilman Spraggins moved to approve the consent agenda as presented. Councilman Taylor seconded and the vote was unanimous.

**The motion carried.**

**DISCUSSION/ACTION ON RESOLUTION NO. 1053 AUTHORIZING THE APPLICATION FOR GRANT ASSISTANCE UNDER THE RULES AND REGULATIONS OF THE RURAL HOUSING SERVICE**

Community Development Director Shepard presented the staff report. This resolution is in reference to the Rural Business Entrepreneur Grant (RBEG) establishing a revolving loan fund in the amount of \$119,000. The grant would be in the amount of \$99,000 with a \$20,000 local match. Businesses can utilize the loan funds for a variety of items so long as one job per \$5,000 loaned is created. This resolution was originally passed by the City Council in February 2013. The resolution adopted had the exact wording provided by the funding agency, the USDA. In April of 2013 the State Office of the USDA wrote Community Development indicating they needed additional wording to the resolution before they made a final recommendation to the federal headquarters. This resolution includes that additional wording. There was a general discussion regarding this issue. There was no one else to speak to the issue. Councilwoman Price moved to approve the resolution as presented. Mayor Pro Tem Sellers seconded and the vote was unanimous.

**The motion to deny carried.**

**DISCUSSION/ACTION ON AWARD OF CONTRACT FOR ADMINISTRATIVE SERVICES TO ADMINISTER THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS (TDHCA) HOME RESERVATION PROGRAM GRANT**

Human resource Director Gordon Frazier presented the staff report. The city has been reappraised to participate in the HOME Reservation Program. This is the second time we will participate in the Reservation Program. The new program requires its own distinct administrative services contract. However, the TDHCA follows State Law regarding professional services procurement which is good for three years. This allows the city to use the current proposal from Resource Management & Consulting Company, the firm currently administering the HOME Reservation Program for the last two years. In the HOME Reservation Program funds are simply reserved for the city and the city can access those funds (when and if they are available) when the city has a qualified homeowner. There was no one else to speak to the issue. Councilman Spraggins moved to award the contract for administrative services to Resource Management & Consulting Company. Mayor Pro Tem Sellers seconded and the vote was unanimous.

**The motion carried.**

**VISITORS/PUBLIC FORUM**

None.

**ADJOURN**

With all business complete the meeting was adjourned at 7:13 p.m.