Sulphur Springs Public Library: How to Guide

How to Renew a Book Online:

Step One: Access the following website <http://sulphurspringstx.booksys.net/opac/sspl/#menuHome>

Step Two: Once at the site, go to the top right corner and logon to your account, you will use the number on the back of your library card for your username and the last four of the same number for your PIN.

Step Three: Once logged in, go the same box in the top right corner and select “My Items”

Step Four: Go to the tab labeled “Items Out”, Once there you will select the book or books you would like to renew by check the box next to the title. Once you have select all of the books you would like to renew, select the green box labeled renew to the right of the “Items Out” Tab.

Step Five: Enjoy your extra time with your selected books.

\*\* You can only renew your item twice

\*\* You cannot renew if your item is currently on a waitlist

\*\* DVD’s cannot be renewed

\*\* Rotating Large Print Books cannot be renewed

\*\* If you have fines, the book is overdue or your card has expired you cannot renew online